Destination Tea's Tea Party Planner

The Menu

Theme: _____

Tea(s)

- ☐ _____
- ☐ _____
- ☐ _____

- ☐ Sweetener(s)
- ☐ Milk

Salad/Soup - Optional

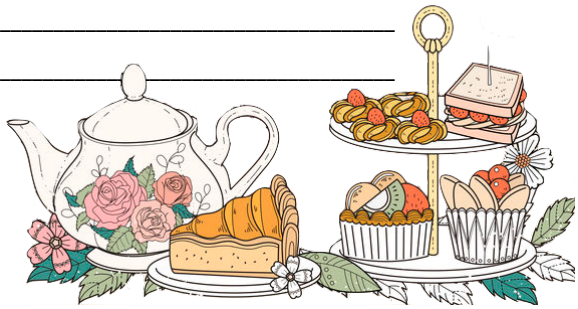
- ☐ _____
- ☐ _____

1. Tea Sandwiches/Savories

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

2. Scones

- ☐ _____
- ☐ _____
- ☐ Clotted Cream
- ☐ Preserves
- ☐ Lemon Curd



3. Sweets

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

Shopping List

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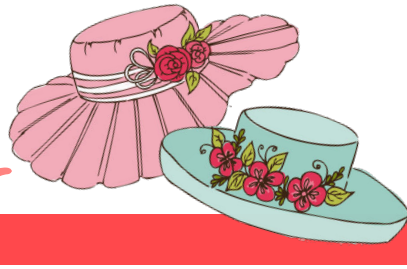

The Scene

Theme: _____

Dress Code: _____

Table Decorations

- ☐ Tablecloth
- ☐ Napkins

Optional

- ☐ Centerpiece: _____
- ☐ Place cards
- ☐ Favors: _____

Table Setting for ___ Guests

- ☐ Teapot(s)
- ☐ Teacups and saucers
- ☐ Teaspoons or demitasse spoons
- ☐ Sugar bowl
- ☐ Creamer
- ☐ Condiment serving dishes
- ☐ Dessert plates
- ☐ Tiered tray or serving plates

Optional

- ☐ Small lemon slice plate
- ☐ Honey pot
- ☐ Spoon rests
- ☐ Soup bowls and spoons
- ☐ Salad plates and forks
- ☐ Small tongs
- ☐ Cake plate
- ☐ Decorative pie server

Activities (Games, Presentation, etc.)

- ☐ _____ When? _____
- ☐ _____ When? _____
- ☐ _____ When? _____

Shopping List

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